

PSR - Parish School of Religion – Policies

The mission of St. Boniface Parish School of Religion (PSR) is to assist parents, as the first and primary educators of their children, in faith, morally and through the holy spirit, by providing catechism instruction in a classroom setting for students in grades Kindergarten through Fifth grade.

Parents are expected to actively participate in the PSR instruction by asking their child(ren) about their classes each week and expanding on the lessons in their home throughout the week via the Word of Life online materials.

Registration:

- Registration Requirements:
 - Reside in the Springfield Illinois Diocese
 - Show Proof of Residency
 - Active member of St. Boniface Parish
- Registration begins on July 1 for the PSR year beginning next September after Labor Day.
- Complete an online PSR Registration form or;
- Complete a manual PSR Registration form and hand it into the St. Boniface Church office.

Classes:

- Wednesday evenings @ 6:30pm – 7:45pm at the St. Boniface Catholic elementary school.
- Children are permitted to enter under the Clock Tower no earlier than 6:15pm.
- Children gather in Legacy Hall and will follow their Catechist to their classroom at 6:30pm.
- Each child will be given a Name Badge – they are to wear into & during class each week.
- Parents are not permitted into the school.
- Doors are always locked and front door is closed at 6:50pm; no one is allowed to enter after their time.

Dismissal:

- Kindergarten – 2nd Grades dismiss at 7:35pm out the Kindergarten door opposite the clock tower.
- 3rd – 5th Grades dismiss at 7:45pm out the Kindergarten door opposite the clock tower.
 - If an older child is to accompany a younger child, parents must inform Catechists at the beginning of the school year.

Cancellations:

- Notification of PSR cancellation due to inclement weather will be via:
- Flocknote: Parent's email address – ensure the Coordinator has current email (if you are not currently on flocknotes enroll at registration at www.flocknote.com).
- If District 7 and/or St. Boniface is closed during the day; PSR will not be in session that evening.

Attendance:

- It is expected that a child will miss ONLY for a most serious reason.
- The Diocese requires the parent to **notify** the PSR Coordinator concerning each absence.
- Parents are expected to teach the student the lesson that is missed via Word of Life online book/materials.
- Students missing 10 or more classes will be detained in the same grade next year.
- Parents are not to send their child to class with a fever and/or feeling sick.
- Parents will be called to take their child home if the child request assistance from their Catechist.

Discipline:

- Each student has the right to a classroom atmosphere that is conducive to learning.
- Parents will be informed if a child is having discipline issues.
- Child will be removed from his/her classroom if disruptive and parents will be called to retrieve their child.
- A discussion with the Coordinator/Catechist must take place before the child is allowed to return to the classroom.

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Communications:

- Parents may contact their child's catechist when needed.
 - Preference would be to contact the Catechist/Coordinator outside of class before Wednesday evening begins. See Catechist/Coordinator's information listed under your child(ren)'s classroom.
- Children are given notes, flyers, etc. periodically for the parents to review.
 - *Please check your child's bag, books, etc. for this information weekly.*
- Catechists will utilize email and phone to communicate with parents.
- Catechists' emails and phone numbers are available the first evening of class.
- General PSR information is available weekly in the bulletin.

Safe Environment::

- The Diocese requires all students to attend age-appropriate personal safety training every school year.
- Every student will receive this training unless a written objection is received from the parent and/or legal guardian.

Photographs:

- Students' photos could be used on the parish website, in parish publications, and in parish print/digital advertising that promotes the St. Boniface.
- A written objection of your child being photographed is to be received from the parent and/or legal guardian at registration.